

Center Name: La Petite Academy Inc 7290		Address: 1501 Barbara Loop SE Rio Rancho, NM 87124			Phone: (505)891-5755		
License Number: 81452	Issue Date: 03/30/2016	Expiration Date: 03/29/2017	Type: 5 Star Child Care Center		Status: Licensed		
Capacity					Census		
Over Age 2:	127	Under Age 2:	54	Night Care:	0	Playground:	
						127	
						Over 2: 52	
						Under 2: 10	
Days and Hours of Operation							
	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>	<u>Sunday</u>
Opening Times:	06:00 AM	06:00 AM	06:00 AM	06:00 AM	06:00 AM	Closed	Closed
Closing Times:	06:30 PM	06:30 PM	06:30 PM	06:30 PM	06:30 PM		
# of Classrooms: 7	Purpose: Annual		Date: 01/30/2017		Time: 09:55 AM		
Comments Left provider updated state licensing regulations, background check regulations and updated notifiable diseases list.							

A SURVEY OF YOUR FACILITY HAS BEEN MADE AND YOU ARE NOTIFIED OF NON-COMPLIANCE OF THE REGULATIONS AS NOTED BELOW:

Licensure	
8.16.2.11 A TYPES OF LICENSES	Not Inspected
8.16.2.11 B RENEWAL OF LICENSE	Not Inspected
8.16.2.11 D NON-TRANSFERABLE RESTRICTIONS OF LICENSE	Not Inspected
8.16.2.12 A, K, M LICENSING ACTIONS AND ADMINISTRATIVE APPEALS	Not Inspected
8.16.2.17 E, F SURVEYS FOR CHILD CARE FACILITIES	Compliance
8.16.2.18 D COMPLAINTS	Not Inspected
8.16.2.21 A LICENSING REQUIREMENTS	Not Inspected
8.16.2.21 B CAPACITY OF CENTERS	Compliance
8.16.2.21 C INCIDENT REPORTING REQUIREMENTS	Not Inspected
Administrative Requirements	
8.16.2.22 A ADMINISTRATION RECORDS	Compliance
8.16.2.22 B MISSION, PHILOSOPHY AND CURRICULUM STATEMENT	Not Inspected
8.16.2.22 C POLICY AND PROCEDURES <u>Deficiencies</u> The program does not have an up to date emergency evacuation and disaster preparedness plan approved by the department. Program will add continuity of operation. Regulation: 8.16.2.22C(8) <u>Corrective Action Plan</u> An emergency evacuation and disaster preparedness plan will be developed. Date to be Completed: 02/28/2017	Non-compliance
8.16.2.22 D FAMILY HANDBOOK	Not Inspected
8.16.2.22 E CHILDREN'S RECORDS	Non-compliance

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Administrative Requirements		
<p><u>Deficiencies</u> Of the 20 children's records reviewed, 1 is/are missing the name and telephone number of a physician or emergency medical center authorized by a parent or guardian to contact in case of illness or emergency. See Children's Records 8.16.2.22 form for the child(ren) with missing information.</p> <p>Regulation: 8.16.2.22E(2)(c)</p> <p><u>Corrective Action Plan</u> Parents will be advised to review and add missing information. The center will review all children's records to ensure contact information for a physician or medical center is on file.</p> <p>Date to be Completed: 02/28/2017</p>		
<p>8.16.2.22 F PERSONNEL RECORDS</p> <p><u>Deficiencies</u> From the review of staff records, it was determined that 4 out of 16 staff records does/do not include a background check. See Staff Records 8.16.2.22 form for staff with this missing information. 4 educators need background checks completed as it has been 5 years.</p> <p>Regulation: 8.16.2.22F(1)(e)</p> <p><u>Corrective Action Plan</u> The center will obtain documentation of a background check.</p> <p>Date to be Completed: 02/28/2017</p> <p><u>Deficiencies</u> From the review of staff records, it was determined that 2 out of 16 staff records does/do not include a professional development plan based on seven areas of competency. See Staff Records 8.16.2.22 form for staff who need a current plan.</p> <p>Regulation: 8.16.2.22F(1)(n)</p> <p><u>Corrective Action Plan</u> The center will have staff complete a professional development plan and sign the plan . The plan will be maintained on file.</p> <p>Date to be Completed: 02/28/2017</p>	Non-compliance	
<p>8.16.2.22 G PERSONNEL HANDBOOK</p>	Not Inspected	
Personnel & Staffing		
<p>8.16.2.23 A PERSONNEL AND STAFFING REQUIREMENTS</p>	Compliance	
<p>8.16.2.23 B STAFF QUALIFICATIONS AND TRAINING</p> <p><u>Deficiencies</u> Educators did not complete the following training within 3-months: CPR Training</p> <p>Regulation: 8.16.2.23B(2)(b)</p> <p><u>Corrective Action Plan</u> All educators, regardless of the number of hours per week, will complete the above listed training.</p> <p>The following staff members need to complete the required training: 4 educators need CPR/FA</p> <p>Date to be Completed: 02/28/2017</p>	Non-compliance	
<p>8.16.2.23 C STAFF/CHILD RATIOS AND GROUP SIZES</p>	Compliance	
Services & Care of Children		
<p>8.16.2.24 A GUIDANCE</p>	Non-compliance	

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Services & Care of Children

Deficiencies

Of the 20 children's records reviewed, 2 is/are missing a signed parent or guardian acknowledgement that the center's guidance policy had been read and understood. See the Children's Records 8.16.2.22 form for the child(ren) who have this missing.

Regulation: 8.16.2.24A(1)

Corrective Action Plan

The center will review all children's records to ensure a signed parent or guardian acknowledgement is on file.

Date to be Completed: 02/28/2017

8.16.2.24 B NAPS OR REST PERIOD	Compliance
8.16.2.24 C ADDITIONAL REQUIREMENTS FOR INFANTS AND TODDLERS	Compliance
8.16.2.24 D DIAPERING AND TOILETING	Compliance
8.16.2.24 E ADDITIONAL REQUIREMENTS FOR CHILDREN WITH SPECIAL NEEDS	Compliance
8.16.2.24 F ADDITIONAL REQUIREMENTS FOR NIGHT CARE	N/A
8.16.2.24 G PHYSICAL ENVIRONMENT	Compliance
8.16.2.24 H SOCIAL-EMOTIONAL RESPONSIVE ENVIRONMENT	Compliance
8.16.2.24 I EQUIPMENT AND PROGRAM	Compliance
8.16.2.24 J OUTDOOR PLAY AREAS	Compliance
8.16.2.24 K SWIMMING, WADING AND WATER	Not Inspected
8.16.2.24 L FIELD TRIPS	Not Inspected

Food Service

8.16.2.25 B MEALS AND SNACKS	Compliance
8.16.2.25 C MENUS	Compliance
8.16.2.25 D KITCHENS	Compliance
8.16.2.25 E MEAL TIMES	Compliance

Health & Safety Requirements

8.16.2.26 A HYGIENE	Compliance
8.16.2.26 B FIRST AID REQUIREMENTS	Compliance
8.16.2.26 C MEDICATION <u>Deficiencies</u> When medication is no longer needed, it is not returned to the parents or guardians or destroyed but it remains in the center. Child was disenrolled from program. Regulation: 8.16.2.26C(5) <u>Corrective Action Plan</u> Medication no longer needed or expired will be returned to the parents or guardians or destroyed. Date to be Completed: 02/28/2017	Non-compliance
8.16.2.27 A-D ILLNESS REQUIREMENTS FOR CENTERS	Compliance

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Health & Safety Requirements		
8.16.2.28 A-H TRANSPORTATION REQUIREMENTS FOR CENTERS	Compliance	
Buildings, Grounds & Safety		
8.16.2.29 A HOUSEKEEPING <u>Deficiencies</u> The Premises are not in good repair as evidenced by one balance light out in the Preschool room and School age room. Regulation: 8.16.2.29A(1) <u>Corrective Action Plan</u> Repairs will be completed and a system for routine inspection of the center and premises will be established. Date to be Completed: 02/28/2017 <u>Deficiencies</u> The Drinking fountain are not in good repair as evidenced by not operating in the Infant room. Regulation: 8.16.2.29A(1) <u>Corrective Action Plan</u> Repairs will be completed and a system for routine inspection of the center and premises will be established. Date to be Completed: 02/28/2017	Non-compliance	
8.16.2.29 B PEST CONTROL	Compliance	
8.16.2.29 C MECHANICAL SYSTEMS	Compliance	
8.16.2.29 D WATER AND WASTE	Compliance	
8.16.2.29 E LIGHTING, LIGHTING FIXTURES AND ELECTRICAL	Compliance	
8.16.2.29 F EXITS AND WINDOWS	Compliance	
8.16.2.29 G TOILET AND BATHING FACILITIES	Compliance	
8.16.2.29 H SAFETY COMPLIANCE	Compliance	
8.16.2.29 I SMOKING, FIREARMS, ALCOHOLIC BEVERAGES, ILLEGAL DRUGS AND CONTROLLED SUBSTANCES	Compliance	
8.16.2.29 J PETS	N/A	

Please note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans as noted above, may result in further action taken against the licensee.

Kia Kennedy

01/30/2017

M. Gomez

01/30/2017

Surveyor: Kia Kennedy

Date

Facility Rep: Connie Gomez

Date